

AGENDA

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING

Blissfield, MI 49228

February 14, 2023

7:00 PM

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF JANUARY 10, 2023 REGULAR BOARD MEETING

TREASURER'S REPORT

Balance Sheet

Profit & Lost Budget vs Actual

PAYMENT OF BILLS

General Fund Bills

Fire Department Bills

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

NEW BUSINESS

Special Meeting--Budget Hearing 2023-2024

Firemen--Reinbursement

PLANNING COMMISSION

ADJOURN

Blissfield Township Regular Board Meeting
120 S. Lane Street
Blissfield, MI 49228
January 10, 2023

Meeting called to order @ 7:00 PM by Clerk Warner. Members present: Wynn, Wilson, Warner. Absent: Navarro.

MOTION: Warner second Wynn to appoint Trustee Wilson to conduct the January 10, 2023 meeting in Supervisor Navarro absence.

MOTION CARRIED.

MOTION: Warner second Wynn to approve the January 10, 2023 agenda as presented.

MOTION CARRIED.

MOTION: Wynn second Warner to approve the minutes of the December 13, 2022 Regular Board Meeting as presented.

MOTION CARRIED.

MOTION: Wynn second Warner to approve the minutes of the Blissfield Township Special Board Meeting on Solar dated December 15, 2022 as presented.

MOTION CARRIED.

MOTION: Wynn second Warner to accept the Profit & Loss Budget vs. Actual dated April 1, 2022 through January 10, 2023.

MOTION CARRIED.

MOTION: Warner second Wynn to approve the payment of the bills dated December 14, 200 through January 10, 2023 for the General Fund in the amount of \$ 16,676.17.

MOTION CARRIED.

MOTIONS: Warner second Wynn to approve the payment of the bills dated December 14, 2022 through January 10, 2023 for the Fire Department Fund in the amount of \$ 38,558.75.

MOTION CARRIED.

MOTION: Wilson second Wynn to appoint Alan Dickerson to fill the Blissfield Township Trustee position through the current term November 2024.

MOTION CARRIED.

MOTION: Wilson second Wynn to adjourn @ 8:04 PM.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner
Clerk

Steven Wilson
Trustee

02/14/23

Transaction Detail by Account

Accrual Basis

January 11 through February 14, 2023

Type	Date	Num	Name	Amount
FIRE FUND				
Check	01/12/2023	3948	NAPA Auto Parts	1.74
Check	01/13/2023	3949	STEVENS DISPOSAL	63.25
Check	01/26/2023	3950	Creek Enterprise	152.00
Check	01/26/2023	3951	CHARTER TOWNSHIP OF MADISON	3,975.00
Check	01/31/2023			1.00
Check	02/13/2023	3952	D&P CABLE	111.45
Check	02/13/2023	3953	VILLAGE OF BLISSFIELD	702.87
Check	02/13/2023	3954	CONSUMERS	1,377.54
Check	02/13/2023	3955	The AccuMed Group	468.13
Check	02/13/2023	3956	ESO SOLUTIONS	5,127.88
Check	02/13/2023	3957	Arbor Professional Solutions	41.90
Check	02/13/2023	3958	DECKER AGENCY	14,546.00
Check	02/13/2023	3958	DECKER AGENCY	26,261.00
Check	02/14/2023	3959	Blissfield Amoco Mini Mart	337.56
Check	02/14/2023	3960	STEVENS DISPOSAL	63.25
Check	02/14/2023	3961	CHARTER TOWNSHIP OF MADISON	4,000.00
Total FIRE FUND				57,230.57
GENERAL FUND				
Check	01/12/2023	9844	STEVENS DISPOSAL	69.00
Check	01/13/2023	9845	Election Source	990.00
Check	01/23/2023	9846	JOHN HANCOCK	36.00
General Journal	01/31/2023	Jan P...		-281.26
General Journal	01/31/2023	Jan P...		478.83
General Journal	01/31/2023	Jan P...	Porter, Aiden	2,197.50
General Journal	01/31/2023	Jan P...	CHRIS RENIUS	3,303.50
General Journal	01/31/2023	Jan P...	NANCY CRANOR	72.00
General Journal	01/31/2023	Jan P...	Wilson, Steve	150.00
General Journal	01/31/2023	Jan P...	al navarro	1,250.00
General Journal	01/31/2023	Jan P...	DIANN PAUL-WARNER	2,250.00
General Journal	01/31/2023	Jan P...	Phillips, Melody	177.00
General Journal	01/31/2023	Jan P...	TAMMY WYNN	2,250.00
General Journal	01/31/2023	Jan P...	Don Powel	50.00
General Journal	01/31/2023	Jan P...	DIANE KNOBLAUCH	60.00
General Journal	01/31/2023	jan ...		615.00
Check	02/13/2023	9847	CONSUMERS	91.21
Check	02/13/2023	9847	CONSUMERS	304.44
Check	02/13/2023	9848	D&P CABLE	306.92
Check	02/13/2023	9849	VILLAGE OF BLISSFIELD	121.45
Check	02/13/2023	9850	Foster Swift	5,482.50
Check	02/13/2023	9851	BLISSFIELD TOWNSHIP	3,444.97
Check	02/13/2023	9852	BS & A SOFTWARE	150.00
Check	02/13/2023	9853	RIVER RAISIN WATERSHED COUNCIL	100.00
Check	02/13/2023	9854	DECKER AGENCY	9,313.00
Check	02/13/2023	9854	DECKER AGENCY	997.00
Check	02/13/2023	9855	US Bank Equipment Finance	95.24
Check	02/14/2023	9856	The Advance	60.36
Check	02/14/2023	9857	Isley, Jake	180.52
Check	02/14/2023	9858	STEVENS DISPOSAL	69.00
Check	02/14/2023	9859	TLC Visa	212.13
Check	02/14/2023	9859	TLC Visa	16.26
Check	02/14/2023	9859	TLC Visa	1,052.71
Total GENERAL FUND				35,665.28
TOTAL				92,895.85



Al Navarro <blisstwpsupervisor@gmail.com>

Feb Fire Department Agenda

1 message

Dale Fruchey <dfruchey@blissfieldtwfire.com>

Thu, Feb 9, 2023 at 11:10 PM

To: Adolio Navarro <blisstwpsupervisor@gmail.com>, Diann Paul-Warn <blisstwpclerk@gmail.com>, Tammy Wynn <blisstwptreasurer22@yahoo.com>, Steven Wilson <sew19577590@gmail.com>, "ADICKERSON@live.com" <ADICKERSON@live.com>

Good eveing, all.

Below is the Blissfield Twp Fire Department agenda for February.

1: Run report/member for January. 34 total call volume.

2: EMT Class: Daivid Teague update.

3: Leave of Absent: Christian Deaton taking a 3 month leave due to new Job.

4: New iPads for Blissfield Fire:

New CAD system in central dispatch is up and running as of the 24th. They have been working the bugs out of the system. The new system that requires iPads in each truck will be working in Mid-March. Lenawee County has worked out a program with First Net to give all Fire Departments a discount in purchase and monthly rate plans. I have reserved money in our equipment budget this year to purchase the new equipment. The cost to our Township will be \$3,600 for license with the state of Michigan (one-time fee). \$2,519.28 to purchase the iPads (one-time fee). Total of \$6,119.28 which will come from our equipment fund of 2022/2023 budget. I do have the money to afford this as I have been planning on this for months and have held off on other purchase due to this cost.

There will be a monthly cost \$210 per month for data. This cost per month is in the new year budget that I have established. I will be coming to the Township board meeting this month for the purchase of these iPads then will have them register with the State of MI and then with central dispatch will take them to upload into the new system. Per Board approval.

5: Day Shift Coverage Starting April 1st update.

Any questions or concerns please feel free to reach out to me.

Dale Fruchey**Fire Chief****734-972-2849****Blissfield Twp Fire Department****299 E Adrian St****Blissfield MI 49228.**



Blissfield Township Fire Department

299 E Adrian St
517-682-1212



February 8-2023

Call Volume

January = 34 calls.
Year Total = 034

Members

Dale Fruchey	FF/EMT	Fire Chief	dfruchey@blissfieldtwpfire.com
Rodney Lippens	FF/EMT	Assisting Fire Chief	rlippens@blissfieldtwpfire.com
Luke Fruchey	FF/EMT	Captain 1	lfruchey@blissfieldtwpfire.com
Coty Lemley	FF/EMT	Captain 2	clemley@blissfieldtwpfire.com
Brandon Lidster	FF/EMT	Lieutenant 1	blidster@blissfieldtwpfire.com
Jeremy Davis	FF/EMT		
Christian Deaton	FF/EMT		
Steve Hephner	FF/MFR		
Shane Waigle	FF/MFR		
Seth Gebert	FF		
Haley Stace	Prob		
David Teague	Prob		

David Teague Is halfway thru EMT class and reports from Instructor is David is doing very well and is in the top of his class.

Christian Deaton Has taken a 3 month leave from the department. He has accepted a job for a full-time firefighter in Alpena MI. I will drop off paperwork Tuesday Night at board meeting.

Haley Stace Has been contacted on her 6 month leave of absent as her end date is Feb 8th. She is undecided if she wants to stay with department or move on with a different career path. I give her to this weekend to decide.



Blissfield Township Fire Department

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Training

In House Training

- Feb 7th Association meeting.
- Feb 14th Open to truck check and clean station.
- Feb 21st Search & Rescue
- Feb 27th EMS competency at Madison Fire. Once a year requirement

Off Site Training.

Feb 7,8,9 Cody and Dale in Lansing State Police Post for Haz-Mat officer class. No cost to township.



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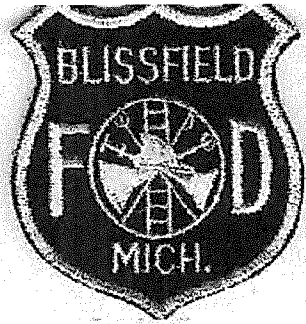
Apparatus/ Equipment

Ladder 21, Engine 5, Brush 1 and Bravo 3 Ambulance have been serviced and up to date on DOT inspections.

Bravo 8 Ambulance. Has been serviced and up to date on DOT inspection. Front tires on this ambulance are starting to cup really bad and will need to be replaced soon. I have put in our new budget year for 2 new tires.

Tanker 4. The truck is really showing its age (1984) and is becoming a safety issue. The pump will not pass testing and needs rebuilt which cost upwards \$35,000. Is becoming unreliably when taken out of the station. Talk during our officer meeting was to take truck out of service.

Due to all the inflation of cost to the department and keeping our budget, I don't believe we should keep putting money into this truck. As I have been working on 2023/2024 budget, with price increases on heat, power, fuel etc. Our budget is getting tight and having to cut line items to keep our budget I don't want to cut equipment money or other items that are needed because we are having to increase our maintenance cost. I would like to move forward on a purchase of a new truck in the years to come. One of my thoughts are to sell Tanker 4 and purchase a new Engine and when the new truck arrives, we sell Engine 5. This would put us back to the way it was in the past with 2 Fire Trucks. With all the Fire protection now and the actual fires that we get a year which is 5 to 10 a year, I don't believe we need or can afford 3 Fire Trucks. When you get back to Michigan, I would like to sit down with you and have a discussion on this matter.



Blissfield Township Fire Department

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Chief Updates:

Day shift coverage. I have built all the SOP's which I will send to you to go over. The ones in yellow are new SOP's and the rest of our existing were updated on the last page to Supervisor and Fire Chief to sign when approved and the dates have been updated.

I have been working on our new 2023/2024 Budget. Have had to make some cuts and increase other items due to raising costs.

I have budgeted our new day shift coverage \$95,650 per year with the cost of uniforms of \$4,000 a year and payrate of \$150 stipend pay per day (10 hour) which equals \$15.00an hour. By paying a stipend pay per day will eliminate any questions of hours or benefits. I have done a lot of research and sit down with many Fire Chiefs that pay the same way.

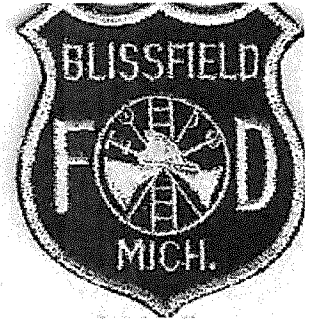
Plan is to have 2 members cover Mon – Fri 7am to 5pm and 1 member Sat Sun 7am – 5pm. We will have 7 holidays during the year that will not have coverage due to not paying holiday pay. We have put together job duty's that have to be finished each and every day.

We will be posting this month for new hires for day shift coverage. New applicants will go through an interview process, back ground check and approval from township board. When approved the new hires will be a member of the department and will have to follow SOP's.



Blissfield Township Fire Department

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I have reserved money in our equipment budget this year to purchase this new equipment. The cost to our township will be \$3,600 to license with the state of Michigan (one-time fee), \$2,519.28 to purchase the iPads (one-time fee) Total of \$6,119.28 which will come from our equipment of 2022/2023 budget. I do have the money to afford this as I have been planning on this for months and have held off on other purchases due to this cost.

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I will be coming to the township board this month for the purchase of these Ipads then to have them register with the state of MI and then central dispatch will take them to upload into the new system. Per Board approval.

I will send you an email on the break down for Day Shift Coverage, Ipads cost and this station update.

I know there is a lot to take in but as soon as you get back to town, I would like to sit down together and go over any questions or concerns you may have.

Thank you.
Dale Fruchey
Fire Chief.



**TOTAL COST OF OWNERSHIP
BLISSFIELD TOWNSHIP FIRE DEPARTMENT**

Monday, February 6, 2023

Description	Quantity	SOC/SKU	Unit Pricing	Extended Monthly Pricing	Extended One Time Cost	Notes
CAPITAL EXPENDITURE - CAPEX FOR DEVICES AND EQUIPMENT (One-Time Charges and Credits)						
Apple iPad 9th Gen	6		\$99.00		\$594.00	This cost is a one time cost to procure devices for FirstNet. The iPad 9th Gen is a Band 14 Ready tablet.
Service Activation Credit (New AT&T data device Users)	6		\$75.00		\$450.00	ACT Envelope Credit (paid on or before the 3rd billing period)
SUB-TOTAL				\$0.00	\$144.00	
OPERATIONAL EXPENDITURE - OPEX FOR RATE PLANS AND ANCILLARY SERVICES (Monthly Recurring Charges)						
FirstNet Unlimited Enhanced Rate Plan data only	6		\$34.99	\$209.94		Unlimited FirstNet Data only plan.
SUB-TOTAL				\$209.94	\$144.00	
TOTAL MONTHLY and ONE-TIME COSTS				\$209.94	\$144.00	
TOTAL ANNUALIZED				\$2,519.28		
NOTES: Quote does NOT include State and Local Taxes. Accumulated credit balances will be applied to customer's bill when accrued.						

SHIFT DUTY PAY RATES
 PROPOSED 02/08/23

	1-member	2-member	Year Total
5 Days A Week Shift Duty (260 Days Year)	\$39,000.00	\$ 78,000.00	
7 Holidays per year no shift (Savings)	\$ 37,950.00	\$ 75,900.00	
52 Weekends Shift Duty (105 Days)	\$ 15,750.00	\$ 31,500.00	
358 Day a Year Total Not Including Holidays	\$54,750.00	\$109,500.00	
2 Members 5 Days a week Per year			\$ 78,000.00
2 Member a week 1 Member Each Weekend			\$ 91,650.00
2 Members 7 Days a Week			\$ 107,400.00
Day Shift Dutys			\$ 91,650.00
Uniforms			\$ 4,000.00
Cost Total Per Year Shift Coverage			\$ 95,650.00
1 Year Milliage			\$ 142,000.00
Remaining money Moved Special Equipment			\$ 46,350.00