

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING
BLISSFIELD, MI 49228
OCTOBER 10, 2023
7:00 PM
AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF SEPTEMBER 12, 2023 REGULAR BOARD MEETING

MINUTES OF SEPTEMBER 28, 2023 SPECIAL BOARD MEETING

PAYMENT OF BILLS

Fire Fund Bills

General Fund Bills

Road Fund Bill

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

Firemen Reimbursement

UNFINISHED BUSINESS

Zoning Issue—Amanda Deline

Township Hall

Blissfield Eagle Scout Project

NEW BUSINESS

Resolution to Maintain Local Control of Short-Term Rentals, Solar Farms, Wind Farms, Gravel Pits

Assessing Department—Personal Property Statements Joint Agreement

Wreaths Across America

Township Office--120 S. Lane Street

Cemetery Plot--Linda Wilson

PLANNING COMMISSION

ADJOURN

Blissfield Township Regular Board Meeting
120 S. Lane Street
Blissfield, MI 49228
September 12, 2023

Meeting called to order @ 7:00 PM by Supervisor Navarro. All members present.

MOTION: Wilson second Wynn to approve the September 12, 2023 agenda as presented.

MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the minutes of the August 8, 2023 regular board minutes.

MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the minutes of the August 24, 2023 special board meeting.

MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the treasurer's report dated September 12, 2023.

MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the Fire Fund Bills totaling \$22,037.17 dated August 9, 2023 through September 12, 2023 as presented.

MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the General Fund Bills totaling \$23,611.02 dated August 8, 2023 through September 12, 2023 as presented.

MOTION CARRIED.

MOTION: Wilson second Wynn to contact previous bidder of the pumper truck #4 and to further authorize Chief Fruchey to accept a bid of \$5,000.00 if offered.

ROLL CALL: Wynn yes, Wilson yes, Warner yes, Dickerson yes, Navarro yes.

MOTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Wilson NOW, THEREFORE, BE IT RESOLVED, that as of September 12, 2023, the salary of the Office of Trustee shall be as follows: \$150.00 salary for attending Regular or Special Blissfield Township Board Meetings.

ROLL CALL: Dickerson yes, Wynn yes, Wilson yes, Warner yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Navarro second Wilson NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is amending the Blissfield Township General Fund: from \$345,848.51 to \$49,222.66 (\$63,374.15), Fire Department Operations: from \$417,191.83 to \$524,311.08 (\$107,119.25), Road Fund: from \$383,921.07 to \$384,231.93 (\$310.86), Income Budgets.

ROLL CALL: Warner yes, Dickerson yes, Wilson yes, Wynn yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Navarro second Wynn NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is amending the Blissfield Township General Township Fund: from \$327,799.29 to \$337,003.56 (\$9,024.27), Fire Department Operations: from \$341,339.00 to \$356,274.33 (\$14,935.33), Fire Department Special Equipment Fund: from \$100.00 to \$600.145.00 (\$600,045.00) & Road Fund: from \$380,187.52 to \$381,848.15 (\$1,660.63), Expense Budgets.

ROLL CALL: Wilson yes, Warner yes, Wynn yes, Dickerson yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Dickerson to renew the Premium Pass for MTA classes 2023 – 2024 at the cost of \$1900.00 per year.

MOTION CARRIED.

MOTION: Wilson second Dickerson to have Blissfield Township attorney write a municipal ordinance.

MOTION PASSED.

MOTION: Dickerson second Wilson to have Blissfield Township attorney to write up an ordinance for a zoning / enforcement officer.

MOTION CARRIED.

MOTION: Dickerson second Wilson to list Blissfield Township Railroad Street property for \$25,000.00 to be listed with Danbury Realty formally Kyle Cranor Realty.

MOTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Wilson NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board supports submittal of an application to the Michigan Township Participating Plan for a \$2,035.00 grant to assist in funding the Zoning Board of Appeals Certificate Program, Zoning Administration Certificate Program, and Citizen Planner Certificate Program training.

ROLL CALL: Warner yes, Dickerson yes, Wynn yes, Wilson yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Dickerson second Wilson to have Planning Commission make necessary changes to Section 4.07 and 4.08 to the Blissfield Township Zoning Ordinance.

MOTION CARRIED.

MOTION: Dickerson second Wynn to adjourn at 9:32.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner
Clerk

Adolio Q. Navarro
Supervisor

Blissfield Township Special Board Meeting
120 S. Lane Street
Blissfield, Michigan 49228
September 28, 2023
7:00 PM

Meeting called to order @ 7:00 PM by Supervisor Navarro. All members present.

MOTION: Dickerson second Wilson to approve the agenda for the Blissfield Township Special Meeting dated September 28, 2023 as presented.

MOTION CARRIED.

MOTION: Wilson second Dickerson to go into closed session to discuss the real estate property at 177 W. Brooke Lane, Blissfield, Michigan.

ROLL CALL: Dickerson yes, Wilson yes, Wynn yes, Warner yes, Navarro yes.

MOTION BY ROLL CALL CARRIED.

Blissfield Township Special Meeting went into closed session at 7:08 PM.

MOTION: Wilson second Dickerson to reconvene the Blissfield Township Special Board Meeting at 8:13.

ROLL CALL: Dickerson yes, Wilson yes, Warner yes, Wynn yes, Navarro yes.

MOTION BY ROLL CALL CARRIED.

MOTION BY RESOLUTION: Dickerson second Wilson to submit a bid on the property at 177 West Brooke Lane, Blissfield, Michigan

ROLL CALL: Warner yes, Wynn no, Wilson yes, Dickerson yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Dickerson second Wilson to adjourn the Blissfield Township Special Meeting at 8:16 PM.

MOTION CARRIED.

Respectfully Submitted,

Diann Paul-Warner
Clerk

Adolio Q. Navarro
Supervisor

10:27 AM

10/12/23

Accrual Basis

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
September 13 through October 10, 2023

| Type | Date | Num | Name | Amount |
|------------------|------------|---------|-----------------------------|-----------|
| FIRE FUND | | | | |
| General Journal | 09/21/2023 | 9/21... | BLISSFIELD TOWNSHIP | 122.00 |
| General Journal | 09/21/2023 | 9/21... | PAYROLL | 2,462.47 |
| General Journal | 09/21/2023 | 9/21... | PAYROLL | 0.00 |
| General Journal | 09/21/2023 | 9/21... | PAYROLL | 0.00 |
| General Journal | 09/21/2023 | 9/21... | Social Security/Medicare | 524.84 |
| General Journal | 09/29/2023 | 10/0... | BLISSFIELD TOWNSHIP | 142.15 |
| General Journal | 09/29/2023 | 10/1... | Payroll Invoice | 138.50 |
| General Journal | 10/02/2023 | 9/29... | pay, firemen quart | 4,833.79 |
| General Journal | 10/02/2023 | 9/29... | pay, firemen quart | 0.00 |
| General Journal | 10/02/2023 | 9/29... | pay, firemen quart | -93.60 |
| General Journal | 10/02/2023 | 9/29... | pay, firemen quart | 1,045.86 |
| General Journal | 10/02/2023 | 9/29... | pay, firemen quart | 93.60 |
| General Journal | 10/06/2023 | 10/0... | pay, firemen bi-mo | 2,317.87 |
| General Journal | 10/06/2023 | 10/0... | medicare/SS | 507.95 |
| General Journal | 10/06/2023 | 10/0... | BLISSFIELD TOWNSHIP | 111.00 |
| Check | 10/10/2023 | 4087 | MERIDETH FRANCIS, CPA, P.C. | 500.00 |
| Check | 10/10/2023 | 4088 | D & P Cable | 112.97 |
| Check | 10/10/2023 | EFT | ATT &T Mobility | 299.38 |
| Check | 10/10/2023 | 4089 | The AccuMed Group | 638.22 |
| Check | 10/10/2023 | 4090 | Vector Solutions | 1,940.60 |
| Check | 10/10/2023 | 4091 | VILLAGE OF BLISSFIELD | 593.62 |
| Check | 10/10/2023 | 4092 | Blissfield Amoco Mini Mart | 267.81 |
| Check | 10/10/2023 | 4092 | Blissfield Amoco Mini Mart | 194.65 |
| Check | 10/10/2023 | 4093 | CONSUMERS | 618.43 |
| Check | 10/10/2023 | 4094 | MCKESSON | 231.71 |
| Check | 10/10/2023 | 4095 | Fruchey, Dale | 300.00 |
| Check | 10/10/2023 | 4096 | COTY LEMLEY | 300.00 |
| Total FIRE FUND | | | | 18,203.82 |

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
September 13 through October 10, 2023

GENERAL FUND

| | | | | |
|-----------------|------------|----------|-------------------------------------|----------|
| Check | 09/18/2023 | 9952 | MTA | 1,900.00 |
| Check | 09/29/2023 | 9963 | Blissfield Township Fire Department | 60.00 |
| Check | 09/29/2023 | 9964 | CONSUMERS | 40.24 |
| Check | 09/29/2023 | 9964 | CONSUMERS | 96.41 |
| Check | 09/29/2023 | | | 10.00 |
| Check | 09/30/2023 | 1 | | 0.00 |
| General Journal | 10/02/2023 | sept ... | JOHN HANCOCK | -322.92 |
| General Journal | 10/02/2023 | sept ... | mediare/SS | 562.38 |
| General Journal | 10/02/2023 | sept ... | Porter, Aiden | 2,197.50 |
| General Journal | 10/02/2023 | sept ... | PRECAST CONCRETE | 1,050.00 |
| General Journal | 10/02/2023 | sept ... | CHRIS RENIUS | 4,033.25 |
| General Journal | 10/02/2023 | sept ... | Wilson, Steve | 150.00 |
| General Journal | 10/02/2023 | sept ... | al navarro | 1,250.00 |
| General Journal | 10/02/2023 | sept ... | DIANN PAUL-WARNER | 2,666.67 |
| General Journal | 10/02/2023 | sept ... | Phillips, Melody | 216.00 |
| General Journal | 10/02/2023 | sept ... | TAMMY WYNN | 2,666.67 |
| General Journal | 10/02/2023 | sept ... | NANCY CRANOR | 252.00 |
| General Journal | 10/02/2023 | sept ... | Dickerson, Alan | 150.00 |
| Check | 10/10/2023 | 9953 | Foster Swift | 467.50 |
| Check | 10/10/2023 | 9954 | Meredith Francis | 4,350.00 |
| Check | 10/10/2023 | 9955 | AMERICAN LEGION POST 325 | 136.80 |
| Check | 10/10/2023 | 9956 | The Advance | 213.30 |
| Check | 10/10/2023 | 9957 | FSS TECHNOLOGIES | 2,359.15 |
| Check | 10/10/2023 | 9958 | ADEN PORTER | 100.00 |
| Check | 10/10/2023 | 9959 | Ag-Pro Companies | 1,869.15 |

10:27 AM

10/12/23

Accrual Basis

TOWNSHIP OF BLISSFIELD
Transaction Detail by Account
September 13 through October 10, 2023

| | | | |
|------------------|------------|------|-------------------------------|
| ROAD FUND | | | |
| Check | 10/10/2023 | 9961 | LENAWEE COUNTY ROAD COMMIS... |
| Check | 10/10/2023 | 9961 | LENAWEE COUNTY ROAD COMMIS... |
| Total ROAD FUND | | | 12,415.21 |
| TOTAL | | | 57,569.45 |



Al Navarro <blisstwpsupervisor@gmail.com>

Fire Department agenda.

1 message

Dale Fruchey <dfruchey@blissfieldtwfire.com>

Tue, Oct 10, 2023 at 8:25 AM

To: Adolio Navarro <blisstwpsupervisor@gmail.com>, Diann Paul-Warn <blisstwpclerk@gmail.com>, Tammy Wynn <blisstwptreasurer22@yahoo.com>, Steven Wilson <sew19577590@gmail.com>, Alan Dickerson <ADICKERSON@live.com>

Good Morning.

Below is the agenda for the township meeting for Oct 10th. Sorry for the delay, have had Instructor class Friday Saturday Sunday of this week.

- 1; Run report for month of September. Total 29
- 2; New Hire. Justin Miller
- 3; Reimbursement for Dale and Coty for Instructor class. Total \$600
- 4; Station update.

Dale Fruchey
Fire Chief
Blissfield Twp. Fire Department.
734-972-2849

299 E. Adrian St
Blissfield MI. 49228
517-682-1212

2 attachments**Instructor Class Invoice.pdf**
954K**Coty Instructor Invoice (1).xlsx**
78K

A RESOLUTION FROM BLISSFIELD TWP EXPRESSING SUPPORT TO MAINTAIN LOCAL CONTROL FOR THE FOLLOWING, INCLUDING, BUT NOT LIMITED TO: SHORT-TERM RENTALS, SOLAR FARMS, WIND FARMS AND GRAVEL PITS

WHEREAS, the ability of local jurisdictions to determine for themselves which projects should and should not be in their local communities; what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Townships without their best interest at hand; and

WHEREAS, the legislature of the State of Michigan may propose and attempt to pass into law bills that strip away local community control on these issues; and

WHEREAS, Blissfield Township will protect our communities land from special interests trying to strip away local control within legal limits; and

WHEREAS, the Township board / trustees of Blissfield Township feel strongly that our local government is best able to assess the needs of our community;

NOW, THEREFORE, the board / trustees of Blissfield Township resolves the following:


Section 1. Blissfield Township is opposed to the legislature of the State of Michigan proposing and passing bills that take away local control.

Section 2. Blissfield Township is opposed to corporation- prioritized action such as building wind farms, solar farms, and gravel pits in our community.

Section 3. Blissfield Township supports the coalition efforts of Our Home, Our Voice Inc., a grassroots coalition of local officials and community organizers across Michigan advocating to maintain local control of land use by promoting reasonable regulation in our widely diverse communities.

**Blissfield Township
Assessing Department**

Memo

To: Township Board
From: Christopher Renius, MAAO 
Date: September 28, 2023
Re: Personal Property Statements

As you may or may not know, we are required by law to mail a personal property statement to each business in the township on or before January 10 of each year. With all of the businesses qualifying for the Small Business Tax Exemption, we have about 85 personal property statements that we need to mail.

As with our assessment notices, we are going to engage with KCI to print and mail our personal property statements. This is a cost-effective way to get these statements out by the statutory deadline. One way we are able to get greater savings from KCI is to have them print and mail all of our township statements together under one invoice. This way, there is only one fee for the NCOA (National Change of Address) processing and one set up fee for the project. If we have them invoice each township separately, each invoice would sustain the NCOA fee and the set-up fee, which totals \$360.00 before the cost of the printing and mailing. Sharing this cost across all of the townships brings the cost down considerably.

Having 85 parcels to mail, at \$1.26 per parcel, this would be a total cost of \$107.10 for Blissfield Township's portion. This includes the set-up, NCOA, printing, paper, envelope, stuffing, postage and an additional page (attached) inserted to explain the exemptions that are available to taxpayers. If we did the township individually, the cost would be \$107.10 plus \$110.00 for NCOA fee plus \$125.00 set-up fee for a total of \$342.10

I am requesting that the Township Board approve this expense for \$107.10. I will pay for the project and then will bill each township accordingly once the statements are mailed.

Thank you for your consideration.



As we begin to approach Veterans' Day, we at Wreaths Across America—Blissfield Michigan also look forward to the day in December that we Remember and Honor our fallen veterans by placing a real balsam wreath at each veteran' grave in all three Blissfield Township cemeteries.

I have told you the story of Wreaths Across America before, but if you want to review it, please go to the website: wreathscrossamerica.org. The story is how the Blissfield location got their start. This 2023 will be our 6th year. There are almost 600 veterans buried in these cemeteries—veterans from the Civil War, WWI, WWII, Korean Conflict, Vietnam and the Middle Eastern conflicts. We Remember and Honor each one.